



Your Community-Owned and Operated System

998 Hunters Trail Anderson, SC 29625
Phone: 864-332-6534 Fax: 864-224-6116
www.arjwater.com

MINUTES OF THE
ANDERSON REGIONAL JOINT WATER SYSTEM
October 16, 2019

LET THE MINUTES SHOW THAT THE MEDIA WERE NOTIFIED OF THIS MEETING IN ACCORDANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT.

A QUORUM OF THE BOARD IS PRESENT.

COMMISSIONERS PRESENT: Robert Earle, Sandy Springs; David Rogers, Town of Williamston; Douglas Locke, Broadway; Jeff Caldwell, City of Anderson; Tommy Phillips, Broadway; Benjie McGill, City of Clemson; Patrick Jackson, Starr-Iva; Chuck Cortez, Hammond; Keith Malone, Town of Pendleton; Phillip Mishoe, Town of Central; Alton Boggs, Big Creek; Mitch Ellenburg, Belton-Honea Path

ABSENT: Dwight Edwards, West Anderson; Larry Harrel, Homeland Park; Dyke Spencer, Powdersville

OTHERS PRESENT: Scott Willett, ARJWS; Jodi Merritt, ARJWS; Trey Burns, ARJWS; Jennifer Barrington, ARJWS; Lisa Evatt, ARJWS; Kendall Cleary, ARJWS; Billy Bolger, Clemson University; David Phillips, Greene Finney, LLP

Chairman Benjie McGill called the Board meeting of Anderson Regional Joint Water System to order 12:00 p.m. on October 16, 2019.

Chairman McGill opened the meeting with the Pledge of Allegiance.

Chairman McGill asked for any Commissioners comments. There were none.

Mrs. Evatt invited member agencies to a flu clinic hosted by ARJWS October 17, 2019.

Mr. Jackson made a motion to approve the August 21, 2019 minutes and Mr. Malone seconded. Motion carried.

I. Consent Calendar (Old Business)

None

II. Items requiring immediate action

None

III. Discussion (New Business)

1. Comprehensive Annual Financial Report Year ended June 30, 2019, and 2018

Mr. Willett introduced Mr. David Phillips, Independent Auditor of Greene Finney, LLP. Mr. Phillips was responsible for auditing the financial statements of ARJWS for the FYE June 30, 2019. Professional standards require that the independent auditors communicate with the Board any informative information and findings related to the audit. Mr. Phillips presented the Board of Commissioners with a Financial Audit Presentation and Management Letter. Mr. Phillips was able to inform the Board of Commissioners that there were no findings, no disagreements with management, and nothing to disclose. A copy of the financial reports, presentation and management letter are attached. Mr. Cortez made a motion to approve and file the FYE 2019 Financial Reports and audit results. Mr. Rogers seconded that motion. Motion carried.

2. Executive Director's Report (Oral)

1. State Water Planning

Mr. Willett provided an update on the State Water Plan. Mr. Willett serves on the state committee that works together to bridge the gaps between the quantity of water in our state and how it should be allocated. He informed that the State Water Planning Process Advisory Committee (PPAC) approved the planning framework to be used moving forward. The 8 major river basins in S.C. will get 25 local representatives per basin to set policies. Information regarding the State Water Plan can be found on SCDNR and Clemson University websites.

2. Financial Policy

Mr. Willett stated that it is time to bring back to the Board a review of ARJWS' Financial Policy Statement. Mr. Willett would like the Financial Policy Statement revised, reviewed, and approved before the next budget approval.

IV. Informational Reports

1. Financial Reports

2. Administration Report

3. Operations and Maintenance Report

4. Engineering Report

Mrs. Barrington discussed the startup and commissioning that was completed for the new 250 HP motor/drive at Highview Pump Station. Staff is developing a scope for MR Systems to add communication signals for the new drive. Mrs. Barrington also updated the Board on the Dixon/Whitehall relocation project.

These reports are for information and for each Member to review as written. A copy of each report is attached to the file copy of these minutes.

VI. Adjournment

With no further business, Mr. Mishoe made a motion to adjourn at 1:02 p.m. and Mr. Malone seconded. Motion carried.

Respectfully submitted,

Jeff Caldwell
City of Anderson

The next meeting of the Board will be 11:30 a.m. Wednesday, December 18, 2019.